

NOTICE

22nd August 2019

The meeting of the IQAC will be held on 28th August 2019 at 12 noon in the principal's office to discuss the following: -

Agenda:-

- o To welcome the new IQAC Committee
- o To approve AQAR 2018-19
- o To discuss the improvements in the institute.
- o To seek suggestions from the Management Representatives and Alumni for improving quality initiatives
- o To discuss the membership for faculty members and institute with CII, IMC, BMA, BCA
- o To organize the program on Gandhi Jayanti.
- o To sign an MOU for printing facilities-anytime anywhere
- o Any other matter with the permission of the chair



Ms. Chippy S. Bobby
IQAC Coordinator



SUBJECT:-IQAC – MINUTES OF THE MEETING HELD ON 28TH AUGUST 2019

Members Present:-

Principal and IQAC Chairperson - : Dr. CA. Kishore Peshori

Management Member - Ms. Padma Shah

NAAC Coordinator and VP - Dr. Megha Somani

Vice Principal - Mr. Mani Iyer

IQAC Coordinator - Ms. Chippy Susan Bobby

Asst. Coordinator - Dr. Shreekumar Menon

Senior Faculty - Dr. Meenakumari

Senior Faculty- Dr. Vishal Tomar

Librarian - Ms. Ligimol Benny

Alumni - Mr. Shashikant Manghani

Special Invites:

Registrar I/C - Ms. Devika Nakra

Mr. Vinod Pawar

Mr. Vijay Kuwale

The IQAC meeting was held on 28th August 2019 at 12 noon in the Principal's office meeting room. It was attended by the IAQC members of the committee.

The meeting started with the Principal Dr.CA. Kishore Peshori, welcoming the new committee and greeting the Management representative Mrs. Padma Shah and Alumni member CA S.D Manghani with a shawl. He then emphasized on efforts to augment the activities for the NAAC Fourth cycle. This was followed by the NAAC Coordinator Dr. Megha Somani presenting the AQAR report 2018-19 where the activities of the previous year were highlighted and explained. New activities such as GST and Microsoft Excel were launched for the students in 2018-19 along with numerous other initiatives to raise the standards of higher education.

The following points and suggestions came under discussion for the current year 2019-20:

- i. Ms. Padma Shah recommended that the outcome of courses such as GST should be recorded to know how many students have actually joined as GST practitioners.
- ii. Ms. Padma Shah also suggested that a media room should be set up. She also emphasized that experts should be invited to speak on various topics. CA S.D Manghani -Alumnus suggested a course on presentation skills and film making in the proposed studio /media room.
- iii. Records of placement and salary packages of the students placed after completion of skill development courses should be maintained.



- iv. Dr. Somani said that this year further improvements will be initiated for upgradation of the college website considering NEP policy to be implemented.
- v. The Principal stated that social media presence will proliferate and Facebook and you tube channels need to be initiated.
- vi. Ms. Padma Shah suggested that more resource people from the industry should be invited and summer placements and Internship for students should be accelerated.
- vii. The Principal suggested that MOUs/ institutional membership with following bodies can be explored which will benefit our students and faculty members. Further, it was also discussed, if any other faculty members take life membership of professional/academic bodies, the institute will reimburse their membership fee.
- viii. The Principal also suggested that a Trophy for Research in Economics, commerce, Taxation and Accountancy in the name of D.M.Harish Memorial may be instituted.
- ix. Madam Shah suggested that new modules should be prepared for improving English speaking, interview skills, personality development of students, etc.
- x. The Principal suggested that we should encourage scholarships from the Government to minority students from sindhi language.
- xi. Madam Shah suggested that special care for Braille and specially challenged students should be given.
- xii. It was suggested that as part of the 150th year of Gandhiji's anniversary celebrations, books from Mahatma Gandhi Foundation should be given to the guests who visit the college.
- xiii. As part of the future plans, Dr. Somani said that efforts are on to enhance the brand equity of the college through upgradation of technology as the college is hosting for IEC and a separate website for IEC should be initiated.
- xiv. Multi-disciplinary research center to be proposed with specializations in Accountancy and enhancement in the Ph.D seats for Business Policy and Administration.
- xv. For the Economic convention, Madam Shah suggested that students from Engineering, Law and Pharmacy under the board should be involved. It was also proposed to extend the convention to three days. The outcome of the research made by students at the convention has to be forwarded to the Government.
- xvi. Suggestions for Direct Taxation Code are to be collected and forwarded to the Finance Ministry. For this purpose, a half day workshop is proposed, if the code is received from the Ministry.
- xvii. A new thrust to be given for organizing Sindhi programmes and Sindhi language learning. A Sindhi food festival is proposed to be held jointly with National College in the second week of November. IQAC requested for separate sindhi library
- xviii. Appeal to be put in Alumni so that donations can be collected for various activities. They should also be invited to share their experiences with the students which can be compiled as a book later. Shashikant Manghani urged other alumni to donate white goods to college.



- xix. Regular feedback from all stakeholders such as students, parents, alumni, employers to be collected and analyzed for quality monitoring.
- xx. More Industrial/Field visits should be arranged for students of B. Com (as suggested by the last peer team)in small batches.

The meeting ended with Vote of thanks by the Principal which was followed by lunch.



Dr.(CA) Kishore S. Peshori
Principal



Ms.ChippyS.Bobby
IQAC Coordinator




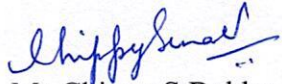
Action Taken Report

Sr.No.	Suggestions	Implementation
1	To have MoU with various institutes and organization for providing quality seminars, certificate courses to students	MoU with WIRC of ICAI was done
2	To initiate Sindhi language certificate courses	The college started Sindhi language certificate course
3	Regarding LMS	The Principal initiated a Moodle for enhancing the knowledge of students in the subject of Taxation.
4	Multi disciplinary research center to be proposed with specializations in accountancy and enhancement in the Phd seats for business policy and administration.	Letter in this regard is sent to UOM
5	It was suggested a course on presentation skills and film making in the proposed studio /media room.	Course coordinators are requested to assess the feasibility of the same.
6	For the Economic convention, Madam Shah suggested that students from engineering, law and pharmacy under the board should be involved. It was also proposed to extend the convention to three days. The outcome of the research made by students at the convention has to be forwarded to the Government.	Event has been planned from 12th to December 14th, 2019.
7	A new thrust to be given to promote Sindhi culture	A Sindhi food festival is planned to be held on December 11 th ,2019 jointly with National College in the second week of November.
8	Alumni be invited to share their experiences with the students which can be compiled as a book later on	Mr. Manikandan Iyer-Vice Principal is requested to prepare a Compendium for 60 years of the establishment of the institute Alumni. He is authorized to form the committee for Diamond jubilee valedictory function.



9	Industrial/Field visits should be arranged for students of B.Com in small batches.	Dr. Vishal Tomar is requested to plan the visit.
10	MOU is suggested to be drawn for the printing facilities-anywhere -anytime	College initiated the dialogues with various vendors to facilitate the printing solution in the college.
11	Life membership of professional/academic bodies,	IMC and BMA Institutional membership have been secured.


Dr.(CA) Kishore S. Peshori
Principal


Ms.Chippy S.Bobby
IQAC Coordinator



NOTICE

1st October 2019

The meeting of the IQAC will be held on 04th October 2019 at 11.30am in the Principal's office to discuss the following:-

Agenda:-

- To read and approve the minutes of the previous meeting
- To review the Vision and Mission statement
- To create Accountancy Museum in the college
- To launch online research magazine –ACE
- To explore the avenues for funds for the Institute.
- To host the International Economics Convention.
- To organize the workshop on GST in collaboration with ICAI, BOS-Accountancy
- To organize STC in collaboration with UGC-HRDC
- Any other matter with the permission of the chair
- Vote of thanks to the chair.



Ms. Chippy S. Bobby
IQAC Coordinator



SUBJECT: MINUTES OF THE MEETING HELD ON 4th OCTOBER 2019.

Members Present:-

Principal and IQAC Chairperson - : Dr. CA. Kishore Peshori

NAAC Coordinator and VP - Dr. Megha Somani

Vice Principal - Mr. Mani Iyer

IQAC Coordinator - Ms. Chippy Susan Bobby

Asst. Coordinator - Dr. Shreekumar Menon

Member - Dr. Meenakumari,

Member- Dr. Vishal Tomar

Member - Ms. Ligimol Benny

Member- Mr. Ashish Jani

Member- Mrs. Asha Bhat

Member- Mr. Sandeep Sahu

Member – Mr. Shrinivas Aiyar

Member – Mr. Sushant Damodare

The meeting of the IQAC was held on Friday, 4th October at 11.30 am in the Principal's office . It was attended by all the members of IQAC, Criteria heads, Principal and the Vice Principals. As a follow up of the IQAC meeting held in August, various matters relating to the existing policies and future steps to be initiated were discussed.

Principal Dr. CA Kishore Peshori started the discussion by requesting the members to review the strengths and weaknesses of our institution as per the last cycle of the NAAC process. This would help us to understand the areas where there are lacunae which can be filled and also help us to identify the strong points and build further on them. Also, it was the need of the hour to review the current Vision and Mission Statements of the Institute.

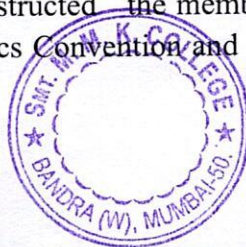
Principal Dr. Peshori and IQAC suggested that a Short Term Course for Teachers on E- Filing and governance be organized by the college under UGC HRDC .

He also put forward the plan to have an Accountancy Museum in the College, which would be inaugurated on 24th Dec 2019 in the college premises.

This was followed by discussion on the measures to be adopted to improve our college website.

It was decided to launch an online Research magazine called ACE, where our faculty and students would contribute Research articles periodically. The first volume would be launched during the Economics Convention to be held in December 2019.

Principal Dr. CA Kishore Peshori also instructed the members to encourage the faculty to contribute their best towards the Economics Convention and to work as a great team, so that



the highest standards would be maintained and the international Economics convention would be a huge success.

More guest faculty from various areas of expertise would be invited to give better exposure to our students.

Principal also suggested that faculty members of the institute explore the possibility of Autonomy status of the institute.

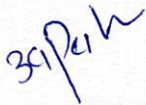
Cultural excursions can be organized to make learning an interesting and enjoyable experience for students.

Principal also discussed the possibility of having a Tally lab and an Incubation centre in our college.


Differently-abled students should be provided with more facilities.

Dr. Somani and Dr. Anjali was asked to take over the charge for the organization of STC.

The meeting was thus a fruitful one, with some good suggestions and practical ideas emerging from the discussions.



Dr.(CA) Kishore S. Peshori
Principal



Ms.ChippyS.Bobby
IQAC Coordinator



Action Taken Report

Sr.No.	Suggestions	Implementation
1	Short Term Course for teachers in collaboration with UGC-HRDC to be organized.	Dr. Megha Somani and Dr. Anjali Verma are accorded responsibility to organize the STC.
2	Accountancy museum	An Accountancy Museum in the College was inaugurated on 24th Dec 2019 in the college premises
3	Online research journal -ACE	Online research journal –ACE was published by the college .
4	To organize a one-day conference on Gandhi and Ahimsa	Event on Gandhi Jayanti was held on 2 nd Oct,2019 wherein principal Panjwani & Former VC (MU)Dr. Velukar addressed the august gathering
5	More guest faculty from various areas of expertise would be invited to give better exposure to our students.	All program coordinators are requested to identify experts from their domain and arrange guest lectures for their respective programs.
6	Faculty members of the institute to explore autonomy of the institute.	Faculty members are asked to understand the process and guidelines of autonomy and provide their suggestions
7	Differently-abled students should be provided with more facilities	CDC is asked to make campus differently abled friendly.
8	To organize the workshop on GST in collaboration with ICAI, BOS-Accountancy	The workshop was decided to be held on 18 th November,2019
9	INTERNATIONAL ECONOMICS CONVENTION	Dr. Sheetal Chadda has been entrusted to prepare the team of students for the International economics convention. The event was decided to schedule from 12-14 th Dec,2019 on the birthday of revered Jotu Kundnani
10	STC to be organised	Dr. Somani and Dr. Anjali entrusted with the responsibility to organize the STC.

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Dr.(CA) Kishore S. Peshori
Principal

Chippy S. Bobby
Ms.ChippyS.Bobby
IQAC Coordinator



NOTICE

13th January 2020

The meeting of the IQAC will be held on 21st January 2020 at 11.30am in the Principal's office to discuss the following:-

Agenda:-

- 1.To read and approve the Minutes of the previous meeting
- 2.To consider AQAR 2019-20
- 3.To identify Best Practices of the college
4. To discuss the finding of Digitized Attendance solution App.
- 5.Any other matter with the permission of the chair



Ms. Chippy S. Bobby
IQAC Coordinator



SUBJECT: MINUTES OF THE IQAC MEETING HELD ON 21ST JANUARY 2020

Members Present:-

Principal and IQAC Chairperson - : Dr. CA. Kishore Peshori

NAAC Coordinator and VP - Dr. Megha Somani

Vice Principal - Mr. Mani Iyer

IQAC Coordinator - Ms. Chippy Susan Bobby

Asst. Coordinator - Dr. Shreekumar Menon

Member - Dr. Meenakumari,

Member- Dr. Vishal Tomar

Member - Ms. Ligimol Benny

Member- Mr.Ashish Jani

Member- Mrs.Asha Bhat

Member- Mr. Sandeep Sahu

Member – Mr. Shrinivas Aiyar

Member – Mr. Sushant Damodare

The meeting of the IQAC was held on Tuesday, 21st January 2020 at 11.30 am in the Principal's office Conference room. It was attended by the members of IQAC, Criteria heads, Principal and the Vice Principals. The purpose of the meeting was to discuss the AQAR report for the year 2019-20 and to start preparations for NAAC fourth cycle. Principal Kishore Peshori reiterated that we should aim for improvement in NAAC score in the fourth cycle and asked the members present to identify the Best practices that we should stress upon.

The following points were discussed:

1. Vice Principals Dr. Somani and Dr. Mani identified the best practices adopted in the past as Sports capabilities, Social initiatives and Research. Practical considerations and existing capabilities should be taken into account. Principal suggested that we need to improve our infrastructure for operational excellence.
2. Mr. Mani Iyer stressed that institutional capabilities should be identified and improved upon.
3. Mrs.Somani explained the current focus of the NAAC committee, how it is differing from the past so that efforts can be redirected to the present needs.
4. IQAC coordinator Mrs. Chippy S. Bobby listed some of the best practices as E-Waste management and also Bandra East Community centre project by NSS to be carried out by our college. Principal added activities like Heart Marshalls, PAN and Aadhar being made compulsory during admission of students to undergraduate



courses, participation of faculty in sports, sports activities for handicapped students. He asked the members to discuss and deliberate on these activities.

5. Criteria wise meetings are fixed every Saturday starting from 1st February. Two criteria will be taken in each meeting starting with criteria 6 and 7.
6. Criteria wise questions are mailed to each criterion head for discussion with the respective committee members along with the previous year's AQAR.
7. It was decided to call an outside expert to discuss the preparations for NAAC criteria. Activities are to be conducted criteria wise from the next academic year.
8. Principal fixed the date for Diamond Jubilee celebrations as 8th January 2021 as the college will be entering its sixtieth year.
9. IQAC and Principal appreciated efforts put by Dr. Megha and Dr. Anjali for organizing STC and other faculty for their contribution for various other activities. The meeting concluded on a positive note with all members planning criteria wise meetings with the respective members to discuss the above matters.



Dr.(CA) Kishore S. Peshori
Principal



Ms.ChippyS.Bobby
IQAC Coordinator



Action Taken Report

Sr.No.	Suggestions	Implementation
1	Diamond Jubilee Celebrations	60 activities were planned for Diamond Jubilee celebrations and inauguration ceremony was held in virtual mode wherein all the management trustees and eminent dignitaries participated.
2	Short Term Course for teachers in collaboration with UGC-HRDC to be organized.	A Short Term Course for Teachers on E-Filing and governance was organized by the college under UGC HRDC from Dec 18-24, 2019.
3	Bandra East Community centre project by NSS to be carried out by our college.	Project has been carried
4	Heart Marshalls, Pan and Aadhar being made compulsory during admission of students to undergraduate courses, participation of faculty in sports, sports activities for handicapped students	Aadhar card enrollment and the update drive has been held.
5	Digitized attendance app roll out	Call from vendors for the attendance app invited.



Dr.(CA) Kishore S. Peshori
Principal



Ms.Chippy S. Bobby
IQAC Coordinator



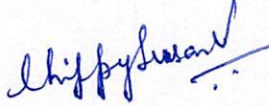
NOTICE

20th March 2020

The meeting of the IQAC will be held on 25th March 2020 at 11.30am in the Principal's office to discuss the following:-

Agenda:-

- To read and approve the minutes of the previous meeting
- To discuss and decide the future course of action in view of the lockdown imposed by the government.
- To discuss on the operational efficiency of the app provided by Future tech -attendance solution
- To discuss to launch sindhi language certificate course
- To communicate for the MOU inked between College and WIRC-ICAI
- To collect the feedback from all stakeholders
- Any other matter with the permission of the chair
- Vote of thanks to the chair.



Ms. Chippy S. Bobby
IQAC Coordinator



SUBJECT: MINUTES OF THE IQAC MEETING HELD ON 25th MARCH 2020

Members Present:-

Principal and IQAC Chairperson - : Dr. CA. Kishore Peshori

NAAC Coordinator and VP - Dr. Megha Somani

Vice Principal - Mr. Mani Iyer

IQAC Coordinator - Ms. Chippy Susan Bobby

Asst. Coordinator - Dr. Shreekumar Menon

Member - Dr. Meenakumari,

Member- Dr. Vishal Tomar

Member - Ms. Ligimol Benny

Member- Mr.Ashish Jani

Member- Mrs.Asha Bhat

Member- Mr. Sandeep Sahu

Member – Mr. Shrinivas Aiyar

Member – Mr. Sushant Damodare

The meeting of the IQAC was held on Saturday, 25th March 2020 at 11.30 am in a virtual mode. It was attended by all the members of IQAC, Criteria heads, Principal and the Vice Principals.

This meeting was convened in the event of the unprecedented lockdown that was announced by the government in the wake of the covid pandemic.

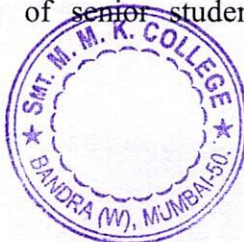
Principal Peshori suggested to put health at the priority and follow government health instructions.

Principal Peshori initiated the meeting by addressing the need to go online as colleges were suddenly closed .Since the examinations had to be completed, various methods of conducting examinations in an online mode were put forward for discussion. Deliberations were made as to what would be the best platform and software to choose to conduct online exams .The Principal motivated the members to conduct the exams and declare results within the stipulated time.

The need to revamp the college website was also discussed during the course of the meeting.

This was especially important to communicate messages to the students during the pandemic, so Mrs. Asha Bhat was asked to look into the matter and do the needful to make the college website more dynamic.

The admission committee was asked to frame an E-prospectus which would enable the smooth conduct of admissions and solve the queries of students and parents. It was also suggested that we can take the help of senior students to solve the queries of



those students applying for admission. The issue of going for new admission software was also discussed as it was the need of the present times.

It was also discussed that the library should bring out a Bulletin for the benefit of our staff and students.

Since the university had announced the academic term online in a very short time, the issue of selecting the right mode to conduct classes was also discussed during the meeting. The three most common and popular platforms were Google Meet, Microsoft Teams and Zoom. Principal Kishore Peshori suggested that we should go for Microsoft Teams because of its robustness and economical use.

It was also decided in the meeting to conduct and also to have collaborations with neighboring colleges in order to train teachers to conduct classes in an online mode.

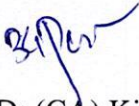
It was also decided that the college would conduct an Online FDP in Commerce in June 2020.


Teachers showed satisfactory feedback on the attendance app of Future tech.

College inked the MOU with WIRC-ICAI for the promotion and inspiration for the CA Program among the students.

Principal directed VP-academics to collect the feedback from all the stakeholders.

The meeting concluded with a vote of thanks. Principal encouraged all the members of the MMK family to remain positive and work in a united manner. He emphasized that it was important to become Atamnirbhar during these challenging times.


Dr.(CA) Kishore S. Peshori
Principal


Ms. Chippy S. Bobby
IQAC Coordinator



Action Taken Report

Sr.No.	Suggestions	Implementation
1	To conduct exams during covid induced lockdown period	Exams were conducted in online mode
2	Updation of the college website	The college website was updated keeping covid induced lockdown in perspective.
3	Library E-Bulletin	E-Bulletin is published bi-annually to keep students informed about various resources available in the library.
4	E-Prospectus	E-Prospectus was framed for the benefit of students and for smooth admission process
5	Decision about LMS for conduct of online lectures	MS TEAMS was selected as the LMS for conduct of lectures in online mode.
6.	Online conduct of sindhi certificate course	Ms. Shobha has been given the responsibility for the conduct of the course online
7	Guidance and Promotion of CA program	College has signed MOU with WIRC-ICAI
8	Feedback from stakeholders	Principal directed VP-academics to collect the feedback from all the stakeholders

Dr.(CA) Kishore S. Peshori
Principal

Ms.ChippyS.Bobby
IQAC Coordinator

