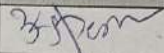
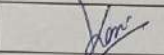

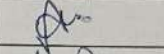


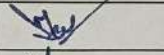

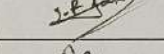
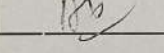
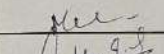
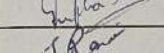
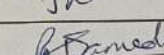
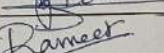
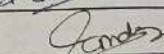


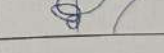
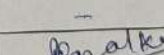

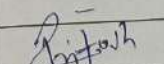


Smt. Mithibai Motiram Kundnani College of Commerce & Economics

Degree College Teaching Staff

SUBJECT- IQAC Meeting

DATE- 17-09-2020

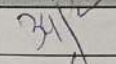

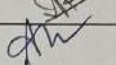
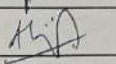
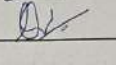
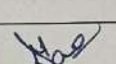
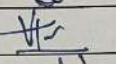
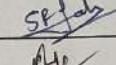
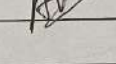
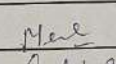

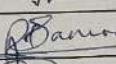
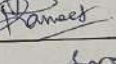

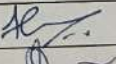

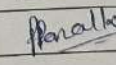

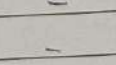

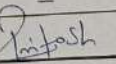
Sr. No.	Name	Signature
1	Dr.CA. Kishore S.Peshori (I/C Principal)	
2	Dr. Manikandan Iyer (Vice Principal)	
3	Mrs. Asha Bhat (Vice Principal)	
4	Dr. Ashish Jani (Vice Principal)	
5	Mrs. Ligitmol Benny	
6	Mrs. Chippy Susan Bobby	
7	Dr. Shreekumar Menon	
8	Dr. (Mrs). Megha Somani	
9	Dr. Vishal Tomar	
10	Dr. Sandeep Sahu	
11	Dr.(Mrs). Anjali Verma	
12	Mr. Shrinivas Aiyar	
13	Dr.(Mrs). Meena Kumari	
14	Mrs. Shaikumani Gupta	
15	Dr. Jayesh Rana	
16	Mr. Sushant Damodare	
17	Mrs. Ravneet Syan	
18	Mr. Satyaprakash Pandey	
19	Dr.(Ms).Sheetal Chhaddha	
20	Ms. Harsha Hardasani	
21	Ms. Sana Dhanani	
22	Mrs. Pooja Sawant	
23	Ms. Prajakta Paralkar	
24	Mr. Manish Jha	
25	Ms. Pratiksha Karambe	
26	Ms. Sneh Gehi	
27	Mr. Ganesh Narawde	
28	Ms. Aarti Shahani	
29	Mr. Pritosh Mishra	

Smt. Mithibai Motiram Kundnani College of Commerce & Economics

Degree College Teaching Staff

SUBJECT- IQAC Meeting

DATE- 21-08-2020

Sr. No.	Name	Signature
1	Dr.CA. Kishore S.Peshori (I/C Principal)	
2	Dr. Manikandan Iyer (Vice Principal)	
3	Mrs. Asha Bhat (Vice Principal)	
4	Dr. Ashish Jani (Vice Principal)	
5	Mrs. Ligimol Benny	
6	Mrs. Chippy Susan Bobby	
7	Dr. Shreekumar Menon	
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9	Dr. Vishal Tomar	
10	Dr. Sandeep Sahu	
11	Dr.(Mrs). Anjali Verma	
12	Mr. Shrinivas Aiyar	
13	Dr.(Mrs). Meena Kumari	
14	Mrs. Shailkumani Gupta	
15	Dr. Jayesh Rana	
16	Mr. Sushant Damodare	
17	Mrs. Ravneet Syan	
18	Mr. Satyaprakash Pandey	
19	Dr.(Ms).Sheetal Chhaddha	
20	Ms. Harsha Hardasani	
21	Ms. Sana Dhanani	
22	Mrs. Pooja Sawant	
23	Ms. Prajakta Paralkar	
24	Mr. Manish Jha	
25	Ms. Pratiksha Karambe	
26	Ms. Sneh Gehi	
27	Mr. Ganesh Narawde	
28	Ms. Aarti Shahani	
29	Mr. Pritosh Mishra	

Minutes of the IQAC meeting held on June 20th 2020 at 12 pm .

Principal Dr.CA. Kishore Peshori, Vice principal , IQAC coordinator and all the Staff members of Degree college were present for the online meeting . The presentation was made by Criterion One team.

The staff members met online to discuss and deliberate on the academic and co-curricular activities of the year . Each criterion was asked to make a PPT of the innovations and quality initiatives brought about in the previous year, included in AQAR 2019-20, and also to chart out their vision and road map for the future.

The following matters were deliberated and discussed in each criterion.

Criterion One

1. As part of Curriculum planning and implementation Institution has the mechanism for well planned curriculum delivery and documentation.
2. Dr. Aashish Jani also discussed Teaching and Lesson plans, Teaching Diary is given to all faculty, Academic Calendar that is prepared every year .
3. Departmental meetings are conducted at regular intervals throughout the year
4. Infrastructure facilities such as overhead projectors, mike system are installed in each class room for effective delivery of curriculum. separate computer room for faculty in library and departmental laptop, which enable them for effective curriculum delivery.
5. Teachers are attending Orientation Courses; Refresher courses and Short Term specialized courses



6. All our faculty are coordinating with University bodies and Associations such as board of studies to get the revised syllabus from time to time.

7. All our self financed courses are inviting Industry Professionals.

8. Areas of focus/vision for future

In Curriculum planning & implementation, Academic Calendar on Web site with all Core details (Departmental Calendar) would be displayed

9. Interactive Web-site/College Prospectus/Social-Media update/Awareness would also be implemented.

10. As part of Curriculum enrichment, Internship with Employability, Field Visit/Experiential learning Project/Field/Industry Visit were also suggested by the committee as plans for the future.

Minutes of the IQAC meeting held on August 21st 2020 at 12 pm .

Principal Dr.CA. Kishore Peshori, Vice principal , IQAC coordinator and all the Staff members of Degree college were present for the online meeting . The presentation was made by Criterion Two team.

Criterion Two

1. Ms.Asha Bhat informed that there has been a steady increase in the number of applications received by college for admission to different courses. Our UG and PG courses are much sought after in Western suburbs of Mumbai.

2. Due consideration is given to various reservations as per Maharashtra government rules while admitting students to various courses .



3. The college assesses the learning levels of the students through semester-end exam, assignments, presentations, viva-voce etc. on regular basis.

4. The college organizes special programmes for the students both advanced learners and slow learners. There are special industry lectures organized to give them industry exposure. Student centric seminars and webinars are regular feature of the college.

5. Remedial classes and tutorials are conducted to improve the academic performance of the students.

6. During the online classes due to covid guidelines, videos of online classes are made available to students all the time.

7. Advanced learners are constantly guided and encouraged for participation in various competitions like International Economics Convention, Avishkar, paper presentation, poster presentation etc.

8. Students are encouraged to enroll in Coursera and Swayam.

9. Interactive learning, problem solving, discussions, seminars, paper presentation, quiz etc. are some methods used by faculty members to make teaching learning an interesting process.

10. The college library provides internet facilities, access to texts, reference books etc.

11. All the teachers are using ICT for effective teaching and E-learning resources. Preparation of e-resources in various subjects in the form of PPTs, digital material have created a repository of knowledge.

12. Staff room and library have networked internet connections.

13. Faculty members are enriched through training workshops on digital tools and Faculty members have Ph.D qualification.



14.The college has a well –structured transparent and continuous Internal evaluation of students.

15.Mechanism to deal with internal examination related grievance is transparent ,time-bound and effective.

16.After the outbreak of the covid 19 pandemic,online mode of exam was adopted keeping government guidelines in mind.

17.Ms.Asha Bhat informed that Mathematics & Statistics Department launched Certificate course in Basic Maths for Non-Maths students .

18.Mentor –mentee system is in place where each class has 2 CRs and a faculty incharge to solve the queries and problems of students.

19. The college provides Advanced learners the choice to select their subject at SY level, extra library card is given to them, special seminars are conducted for them,

18.Experiential learning in the form of FC projects, industrial visits in self financing courses ,visiting faculty from industry are some important aspect of the teaching –learning process.

19.Area of focus/vision for future

In catering to student diversity, we intend to organize more special programmes for both slow and advanced learners. Integration of technology along with student centric methods such as experiential learning, participative learning and problem solving methods for enhancing learning experiences.



Minutes of the IQAC meeting held on Sept 17th 2020 at 12 pm .

Principal Dr.CA. Kishore Peshori, Vice principal , IQAC coordinator and all the Staff members of Degree college were present for the online meeting . The presentation was made by Criterion 3 team.

Criterion Three:

1. Under Research, Innovations and Extensions, College is having full-fledged research centre in Commerce (Business Policy and Administration) subject and applied in University of Mumbai for research centre in Accountancy subject.
2. It was also showcased that number of teachers have published their research papers in UGC Approved/ Peer reviewed journals.
3. College has published its on Journal "ACE" in 2019-20 and continuing it with pride having more number of Research papers/contributions from scholars.
4. Teachers are continuously upgrading their research knowledge by undertaking minor research projects sanctioned by University of Mumbai.
5. Our college in collaboration with Western India Regional Council (WIRC) of ICAI has started Skill Enhancement Course "TEL' for commerce students.
6. Students undergoing the above-mentioned course shall be eligible for applying for internship with CA firms.
7. Under Extension & outreach programmes, College's NSS scheme have organized 10 in the academic year 2019-20



- collaborating with bodies like Holy family hospital, Mumbai university etc. for the welfare of the society.
8. College had also won 2 awards in the year 2019-20 from NSS unit, D.H.T.E. Govt of Maharashtra & J.J. Mahanagar Government blood bank.
9. Areas of focus/vision for future:

In Research, Innovations and Extensions, following suggestions were put forward for future by committee:

- a) Encouraging more Ph.D registrations from faculty who have yet not enrolled.
 - b) Encourage research culture among post-graduation students.
 - c) Publication of "students journal" with their good and quality research papers.
 - d) Collaboration with the other Universities/Institutes/Organisation for faculty exchange/students exchange.
 - e) Collaborations with placement agencies.
-

Minutes of the IQAC meeting held on Oct 8th 2020 at 6 pm

Principal Dr.CA. Kishore Peshori, Vice principal , IQAC coordinator and all the Staff members of Degree college were present for the online meeting . The presentation was made by Criterion 4 team.

CRITERION 4 – INFRASTRUCTURE



1.A concise view of infrastructure enhancement in the year 2019-20 is given by presenting the existing and the new infrastructure in terms of class rooms, equipment, etc.

2.The existing facilities include computerisation of library and administrative office by using software such as SLIM 21, VRUDDHI, etc.

3.Vast array of library services are being currently made available such as e-books, e-journals, digital database, NLIST membership apart from Book bank facility.

4.Accounting records in terms of Budget statement and Expenditure incurred, are maintained for academic and physical facilities.

5.Computer, Internet access and training facilities are provided to administration, faculty, students, non-teaching staff.

6.The goal relating to infrastructure is to utilise the existing space optimally, provide flexible class rooms with natural light and air spaces, provide facilities for differently abled. Towards this end, the requirements in terms of physical and ancillary facilities and requirements were listed.

7.Documentary support required for presenting infrastructure details have been identified.



8. For optimum utilisation of resources, it has been decided to tract the usability, user capacity and present the scope for future development.

9. The weightage of marks for criteria IV such as 30% for physical facilities, 20% for library, 30% for IT infrastructure, 20% for maintenance of campus infrastructure, has been identified.

10. The requirements of the report has been identified in terms of physical infrastructure, library facilities, IT infrastructure, maintenance of campus facilities such as adequate facilities for teaching-learning, adequate facilities for cultural, Sports, ICT-Enabled facilities, Smart class, LMS, etc. along with expenditure for infrastructure augmentation.

11. It was recommended as part of best practices that skill based learning environment to be created, there should be e-waste, solid waste, paper waste and water management, solar energy to be used wherever possible, a place should be earmarked for NAMA AZ, student work place and Skill house.

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Minutes of the IQAC meeting held on Dec 10th 2020 at 12 pm .

Principal Dr.CA. Kishore Peshori, Vice principal , IQAC coordinator and all the Staff members of Degree college were present for the online meeting . The presentation was made by Criterion Six team.

Criterion Six

1. In the presentation it was stated that the institution leadership is very proactive and sensitive towards needs of the staff and students.
- 2.IQAC and CDC are important bodies where policies are framed .
- 3.Dr.Menon informed that all the departments have the freedom to plan and execute their academic and non-academic programme,necessary guidance is provided by Priincipal whenever it is required.
4. Regular meetings are conducted of non teaching staff which is headed by the Registrar for office related work.
5. Dissemination of information through college website and other electronic mode is being done .
6. Syllabus is framed by the university , Many faculty members are members of academic council and Board of Studies and play active role in framing of syllabus. Syllabus Revision Workshops are organized by the college.



7. Various measures like remedial coaching, intensive coaching, orientation programme for UG and PG students, industrial visits and guest lectures from industry experts have been adopted and important features of the college.

8. New certificate courses have been introduced to make students employment ready.

9. Conduct of exams as per university guidelines and unbiased evaluation of answer books, moderation is done

10. Active placement cell, visiting faculty from industry are important aspects of the college.

11. Admissions are done as per guidelines of University, first preference is given to in house students

12. The college has been using Tally ERP software for entering voucher, receipts, fees details student name wise entry. Whereas MKCL is software of Mumbai University for enrollment purpose.

13. The college encourages teachers to attend professional development programmes, viz, Orientation programme, Refresher course, short term course, faculty development programme. a number of teachers avail of the benefit.

14. There are a number of welfare schemes for non-teaching staff members like advance salary during festival time, uniform



advance, fee concession for their ward etc. Student scholarships, group insurance, book bank scheme are available for students.

15. The college is a grant in aid institute and does not accept any kind of donations or grants from private entities.

16. Regular internal and external audit are done and college maintains a reserve and corpus fund.

17. IQAC is actively involved in continuous review of quality measures and the college adopts excellence in all academic and administrative aspects. A short term course was organised by IQAC from 19th April to 25th April 2021 on behalf of the University academic staff college.

18. Parent teacher meeting of attendance defaulters are conducted.

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Minutes of the IQAC meeting held on Dec 18th 2020 at 5 pm

MINUTES OF CRITERIAL VII – BEST PRACTICES

The focus of the criteria is on practices adopted by the Institute in respect of Gender Equity, Environmental consciousness, Sustainability, Inclusiveness and Professional ethics. It deals with the manner in which these issues are addressed and acclimatized in carrying out academic, administrative and organizational functions.



The weightage for Criteria on Best Practices is as follows:
Institutional values and Social Responsibilities-50%, Best Practices – 50%, Institutional Distinctiveness – 50%.

- a) The College has initiated several programmes relating to Gender Promotion, Environmental Consciousness & Sustainability initiatives, Differently abled friendliness programmes, activities for promotion of Human values and Professional Ethics. Several Eco Friendly initiatives were also undertaken.
 - b) Several Best Practices were being implemented such as Mentor-Mentee, Bridge course for slow learners, Accountancy Museum, other student support activities.
 - c) The institutions plans to start B.Voc in several disciplines such as in Finance, Tax, Media and Wealth Management, revamp infrastructure, undertake Energy and Green audit, install Bio degradable waste facilities and Rain Water harvesting, adopt BRAILLE software for DIVYANG students.
-

MINUTES OF THE IQAC MEETING HELD ON 4TH Nov
2020

Principal Dr.CA. Kishore Peshori, Vice principal , IQAC coordinator and the members of Criterion five were present for the meeting .

- 1.The criterion AQAR report for 2019-20 was discussed and suggestions were given to finalise the report.
2. Sir asked the committee to initiate the process of Career mapping for students of M.Com , TYBCom and Self finance



Courses. This could be done in Coordination with TSEC, as they have already initiated the process. This could be adopted as a best practice for the criterion.

3. The data of number of students enrolled in Coursera and those who are completing the course is to be collected.

4. It was also suggested by Principal to have an online Education fair in December 2020

5. A Farewell party is to be given to the final year students.

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MINUTES OF THE IQAC MEETING HELD ON 5TH Nov 2020 with Criterion One

Principal Dr. CA. Kishore Peshori, IQAC coordinator, criterion in-charge and members were present for the meeting.

1. Principal Sir suggested few points to be added to the descriptive answers and also sought clarification on certain answers in the report. Resources available like infibnet, Research labs were to be added to the answers.
 2. Academic calendar was to be updated and Minutes of the departmental meetings were to be kept ready.
 3. Internship letters were to be kept ready as part of documentation
 4. Principal Sir told that the webinars attended by the faculty need to be constantly updated on a Google document for the smooth and easy availability of information.
-

Minutes of the IQAC meeting held on 5th May 2021



The meeting started at 4 pm . It was attended by Principal Dr. CA Kishore Peshori, Vice Principals Dr. Mani Iyer, Ms. Asha Bhat , Dr. Aashish Jani ,Naac Coordinator Dr. Megha Somani and IQAC Coordinator ,Ms. Chippy Bobby.

The Principal introduced the topic of starting of certificate courses for the benefit of students during the summer vacation . Dr. Mani Iyer explained that these courses will help to enhance the employability of students and help in upgrading their skills. We would start immediately with the GST course and course in International Trade and Business . Other courses like Basic Mathematics, Soft skills, Yoga also may be started in future.

It was proposed to name this Programme as Late Shri Sanjay Dagia Memorial certificate courses , in remembrance of our beloved faculty,Late Shri Sanjay Dagia , who served our college and National college together for nearly three decades.

This was put forward for discussion.Both NAAC Coordinator and IQAC coordinator appreciated and agreed that this proposal should be put forward to the Management for approval.

Principal Sir then discussed with the members the need to conduct CDC elections. Because of the Lockdown, the elections have been postponed for long. He asked the members to explore the possibility of online elections and also to put forward a proposal to the management with regard to this.

The meeting concluded with Vote of thanks.

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Minutes of the IQAC meeting held on 24th May 2021

A meeting of the IQAC with the FDP committee was held on 24th May 2021.

Members Present-

1. Principal Dr. CA Kishore Peshori
2. VP Dr. Mani Iyer
3. IQAC Coordinator Ms. Chippy S. Bobby
4. Ms. Ravneet Syan
5. Dr. Sheetal Chaddha

1. Principal Dr. CA Kishore Peshori welcomed the members.

2 IEC - The plans for selection of students for the next Economic convention and the selection of theme and the topic given to our college were discussed by the Principal and IEC members.

3 . IQAC coordinator mentioned that several FDPs were held in the previous year. A review of last year was taken , following which , the VP put forward the proposals for conducting FDPs for teaching as well as non teaching staff.

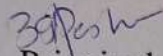
4. IQAC coordinator suggested that many collaborative activities with other colleges and institutions will be a plus point for NAAC.

5. Ms. Ravneet Syan suggested conducting a workshop in Excel for teacher to get familiar the use of EXCEL.



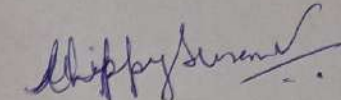
6. Further progress should be made in MOOCS or Swayam courses.

7. The meeting concluded with Principal thanking all the FDP members.


Principal

Dr. CA. Kishore Peshori




IQAC Coordinator

Ms. Chippy S. Bobby

ACTION TAKEN PLAN 2020-21

The IQAC cell has progressively worked towards the development of the quality of teaching and learning in the college. The institution has a clearly defined roadmap to achieve excellence in commerce education and being the best in offering co-curricular and extracurricular exposure to students. The plans are discussed with all stakeholders to facilitate coordination and timely execution of plans.

1. The staff members were trained to use the new Microsoft Teams applications for delivery of lectures during pandemic period. The system has improved the quality of remote learning and plans are onboard to continue using the same platform for blended mode of teaching in the future. Even the attendance of students is monitored online through this application.
2. Examination system was completely online during the pandemic period and IQAC played a major role in ensuring that this transition period from offline to online was smooth and easy.
3. The college IQAC had ensured launch of own you tube channel for ensuring that students get access to activities and events hosted by the college.
4. An STC in association with UGC, HRDC, University of Mumbai was organised in April 2021.
5. As part of the initiatives to set up a research Center in Accountancy, the LIC visit for a research Center in Accountancy took place and the approval is awaited.
6. The number of seats for admission at the FYBCom level were increased.
7. PG students have published research papers in Refereed Journals with the help of their teachers.
8. Four FDPs and One national webinar with RUSA were organised by the college.

9. Four new B VOC courses have been started ie.

B.VOC (ACCOUNTS & TAXATION)

B.VOC (E-COMMERCE & DIGITAL MARKETING)

B.VOC (MEDIA COMMUNICATION & JOURNALISM)

B.VOC (WEALTH MANAGEMENT)

10. Online Training sessions for faculty in the use of Microsoft teams as a teaching platform were conducted by the college.
11. Expert lectures for career guidance and development of students' personality were organised in virtual mode.
12. A new smart classroom in college with interactive white board has been set up. 9) Online Sindhi classes were started for students.
13. An STC on Financial investment and Planning in association with UGC, HRDC, University of Mumbai was organised by the college from 19th – 24th April 2021.
14. As Best practices for the welfare of the staff, the college had sent teachers to attend FDPs, Orientation Programmes, Refresher Courses and STCs .

15. Mentor -mentee system was introduced effectively, where each class had 2 CRs and a faculty in charge to solve the queries and problems of students.

16. Infrastructure facilities such as overhead projectors, access to Wi-Fi, availability of computer in staff room and departmental laptop enables effective curriculum delivery.

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