

SMT. MITHIBAI MOTIRAM KUNDNANI COLLEGE OF COMMERCE AND ECONOMICS

Vidyasagar Principal K.M. Kundnani Bandra Campus

Adv. Nari Gursahani Road, TPS-III, Off. Linking Road, Bandra (West), Mumbai – 050

Re-Accredited “A” Grade by NAAC – 3rd Cycle (May 2017)

Permanently Affiliated to University of Mumbai

Recognized under Section 2(f) and 12(b) of UGC Act

NOTICE

Admissions to the M.Com Part - 1 Post Graduate College for A.Y. 2023-24

Step By Step Procedure For Pre-Admission

Date: 28th June, 2023

1. The entire process of admission to **M.COM Part – 1 Course** for the **Academic Year 2023-24** will be ONLINE only.
2. Admission Schedule or Admission Notice will be displayed on the official college website www.mmk.edu.in
3. **Note 1: Non-Indian Passport Holders** must do their admission directly through **Single Window System at Mumbai University Fort Campus**. Please refer to University Circular available on college website. Please do not apply or fill the college online admission form. Contact university of Mumbai Concerned authority/Department.
4. **Note 2:** Procedure for Provisional Eligibility Certificate for students coming from any other Board/ University other than the Mumbai Board and having Indian passports will be done at the time of admission to this college. **NRI students to follow NOTE 1 above.**
5. **Note 3:** Students applying from Foreign Boards and having Indian passports should obtain a Provisional Eligibility (Prima- Facie) letter from the University of Mumbai before submission of their forms.

Website-www.mmk.edu.in Email-principal@mmk.edu.in

Contact -**8850779326/9324644583**

Facebook-<https://www.facebook.com/Mmk-official-107403797296375/>

MMK YouTube Official-<https://www.youtube.com/channel/UCULQ800cTjzSx17KsbStDBw>

Step by step procedure to college Online admission

<p>*Note: - 1. Please provide clear passport size photo. Please do not upload selfies 2. Please provide clear picture of signature (for signature a plain paper and with the black pen put your signature and scan it with the help of your mobile) 3. * Marks Fields are mandatory to be filled 4. Please Keep also the necessary documents ready for uploading in JPG/Pdf format 5. Once the form is confirmed no changes can be done</p>	
Step 1	Click on the: - https://enrollonline.co.in/Registration/Apply/MMK
Step 2	After link is opened, Click on Register Now Enter your Email id, contact number, create your own Username and Password and then Click on Submit You will get a SMS regarding successful registration with Username and Password.
Step 3	Read the instructions carefully and then click on Continue to proceed.
Step 4	After Clicking on Continue and it will show up menu option for form filling
Step 5	Enter your proper and correct personal data, and Click on 'Save Next'
Step 6	Fill the address details and click on save and next.
Step 7	Enter your Last Qualifying Exam Details Select THIRD YEAR SEM 5 & SEM 6, if you hold semester pattern AND ENTER TOTAL OF SEM 5 & SEM 6 MARKS OR SELECT THIRD YEAR YEARLY PATTERN if you hold yearly pattern (Please enter the details carefully).and click on save and next.
Step 8	In the Educational details kindly enter your 10 th Std OR 12 th and THIRD YEAR details and click on save and next.
Step 9	Fill the Subject by selecting subject or subject group and click on save and next.
Step 10	Upload Photo and Signature and click on save and next.
Step 11	Click on Pay Now button to do the registration amount payment.
Step 12	After Payment is Successful you will get Registration confirmation.
Step 13	Click on PREVIEW button to check all the details entered by you in the form are correct. If any correction is there then please do the necessary changes and Click on Confirm Application
Step 14	After Complete Process is done, Click on Print Application to take copy of the form filled also click on the Print Receipt to take the copy of Payment receipt

*******ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE*******

TIME SCHEDULE

Submission of Online College Admission forms (On College Website https://enrollonline.co.in/Registration/Apply/MMK)	:	28 th June, 2023 to 20 th July 2023
Third Merit List	:	21 st July, 2023 (Wednesday) (3.00 pm)
Verification of Documents & Payment of Fees (with Undertaking Form)	:	22 nd July, 2023 to 23 rd July, 2023 (Friday) (up to 3.00 pm)

Note: At the time of admission after merit list, you are required to submit the following documents

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

- 1) T.Y.B.COM/BMS/BAF/BBI/BFM (Sem-V & Sem-VI) Original Marksheet And Consolidated Sheet (4 Xerox Copies).
- 2) T.C./ N.O.C. Certificate Original (Other Than Mmk College – Inhouse Students)
- 3) For The Students Other Than Univesrity Of Mumbai :
 - A) Provisional Eligibility Certificate,
 - B) Passing Certificate,
 - C) Transference Certificate And Migration Certificate
- 4) Original Caste Certificate, Disability Certificate, Ex-Serviceman Certificate With 2 Xerox Copies (whatever category the candidate applies for)
- 5) Sindhi Affidavit (For The Students Applied In Sindhi Quota)
- 6) Gap Affidavit, If Applicable
- 7) Fees For :

Open Category	-----	Rs. 15,546/-
Reserve Category	-----	Rs. 5,596/-
- 8) After submitting and or uploading the Google Form, the form is verified and checked by College staff and only after proper verification of the form and documents online a fees demand is created and students will receive a message on the cell phone regarding payment of fees. Students are required to pay final admission fees online through web link :-<https://www.feepayr.com/> Once admission fees are paid their admission is confirmed.
- 9) ADHAR CARD XEROX COPY.

IMPORTANT NOTE:-

In Queries regarding payment issue, where payment is deducted but still show “PAYNOW” option again,

1. Refresh the page by pressing (CTRL+ F5) Or wait for Next 24 hrs.
2. (Do not make multiple transactions)
3. Click on Payment Re query to Check the Transaction Status.

For admission related queries, Students/Parents/Guardians may contact college office from Monday to Saturday between 9:30 AM to 12:30 PM only.

Dr. Meena Kumari
M.Com Coordinator

Mrs. Asha Bhat
Vice Principal

Prof. CA Kishore Peshori
Principal