# SMT. MITHIBAI MOTIRAM KUNDNANI COLLEGEOF COMMERCE AND ECONOMICS

## *Vidyasagar Principal K.M. Kundnani Bandra Campus*

*Adv. Nari Gursahani Road, TPS-III, Off. Linking Road, Bandra (West), Mumbai - 050*

*Re-Accredited "A" Grade by NAAC - 3rd Cycle (May 2017)*
*Permanently Affiliated to University of Mumbai*
*Recognized under Section 2(f) and 12(b) of UGC Act*

ADM / VP / 2021-22 / _____           Date: 3rd  August, 2021

## NOTICE

## First Year (BCOM & SFC) Admissions for Academic Year 2021 – 2022

GUIDELINES FOR FORM FILLING FOR ADMISSION 2021-22

| | |
|---|---|
| Note: - 1. Please provide clear passport size black and white photo. Please do not upload selfies 2. Please provide clear picture of signature (for signature a plain paper and with the black pen put your signature and scan it with the help of your mobile) 3. * Marks Fields are mandatory to be filled 4. Please Keep also the necessary documents ready for uploading in JPG/Pdf format 5. Once the form is confirmed no changes can be done | |
| Step 1 | Click on the: - https://enrollonline.co.in/Registration/Apply/mmk |
| Step 2 | After link is opened, Click on **Go To Sign Up** Create your own **Username** and **Password**, Enter your Email Id, Mobile Number and then Click on **Register**. You will get a **SMS** regarding successful registration with **Username and Password** **Use that Username and password and Login** |
| Step 3 | Once you Login, Read the instructions carefully and Select **Applying** for Under/Post Graduate then click on **Continue** to proceed. |
| Step 4 | **After Clicking on Continue, it will show up menu option for form filling** |
| Step 5 | **Personal Details:** Enter your proper and correct personal data, and Click on **Save and Next.** |
| Step 6 | **Address Details:** Fill the address details and click on **Save and Next**. |
| Step 7 | **Education: (for Under Graduate).** Fill the details of your HSC/SSC exam & Click on **Save & Next.** |
| Step 7 | **Photo & Signature Details:** Upload Photo and Signature and click on **Save and Next**. |
| Step 8 | **Course Selection:** Select your specific Course and click on **Save and Next**. |
| Step 9 | **Last Qualifying Exam Details:** Enter your Last Qualifying Exam Details. (Please enter the details carefully).and click on **Save and next.** |
| Step 10 | **Upload Document:** Upload all the required documents and click on **Save and Next.** |
| Step 11 | **Subject Details:** Select the Subject or subject group and click on **Save and Next**. |
| Step 12 | **Payment:** Click on **Pay Now** button to do the registration amount payment. |
| Step 13 | **Confirm Registration:** After **Payment** is Successful you will get **Registration confirmation**. |

| Step 14 | Click on **PREVIEW** button to check all the details entered by you in the form are correct. If any Correction is there then please do the necessary changes and Click on **Confirm Application.** |
|---------|------------------------------------------------------------------------------------------------------|
| Step 15 | After Complete Process is done, Click on **Print Application** to take copy of the form filled also click on the **Print Receipt** to take the copy of Payment receipt |

**Please Note:**
**The success rate for Rupay cards is on lower side, you are advise to use other card in case of awaited/ failure of payment.**
**If you want apply for multiple courses, then go to Course Selection page again & Select the other course for which you have to apply & do the above steps again.**

**\*\*\*\*\*\*\*ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE\*\*\*\*\*\*\***

**IMPORTANT NOTE: -**
In Queries regarding payment issue, where payment is deducted but still show "**PAY NOW**" option again,

1.  Refresh the page by pressing (CTRL + F5) Or wait for Next 24 hrs.
2.  **(Do not make multiple transactions)**
3.  **Click on Payment Requery to Check the Transaction Status.**

1)  Students/Parents/Guardians are advised not to visit the college premises with regards to admission. They should visit college website for further regular updates.

2)  For admission related queries, Students/Parents/Guardians may contact the following number from Monday to Saturday between 10:00 AM to 5:00 PM only

    Contact Number : 9513247820 Press 8 Extension

*Dr. Meena Kumari*              *Mrs. Asha Bhat*              *Dr. CA. Kishore S. Peshori*
*Chairperson*                    *Vice Principal*                    *I/C Principal*

*Website - www.mmk.edu.in     Email - principal@mmk.edu.in     Contact - 9513247820*
*Facebook - https://www.facebook.com/Mmk-official-107403797296375/*
*MMK You Tube Official - https://www.youtube.com/channel/UCULQ800cTjzSx17KsbStDBw*

**V care for U** is the platform to express your views, suggestions, seek advice and resolve problems. Everything from academics to administration can be discussed. Use this link to log in everyday from **Monday till Friday** for any queries.
Time : **11:30am-12 noon.**
https://meet.google.com/eno-fgpj-fwr?authuser=0&hs=122