

NOTICE

Admissions to the M.Com Part - 1 Post Graduate College for A.Y. 2020-2021

Step By Step Procedure For Pre-Admission / University

Date: 9th November, 2020

1. The entire process of admission to M.COM Part – 1 Course for the Academic Year 2020-2021 will be ONLINE only.
2. The process of admission will begin as per the notifications of University of Mumbai issued from time to time.
3. Admission Schedule or Admission Notice will be displayed on the official college website www.mmk.edu.in
4. Students apply for M.COM PART -1 Admission in MMK have to follow the steps as given below:

STEP-1: Fill the Pre-Admission Online Registration Form of UNIVERSITY OF MUMBAI at <http://mumoa.digitaluniversity.ac/>

Please Note the following:

❖ The college code of Smt. M.M.K. College is 220.

❖ UniversityPre-admissionTutoriaLink-

<https://www.youtube.com/watch?v=eJex3OHTEiA>

STEP-2: After registering with the university online, the students are also required to mandatorily fill and register Online with college. **Kindly find the step by step procedure to College Online Admission enclosed below.***

STEP-3: Students are requested to visit the college website (www.mmk.edu.in) regularly for the updates on Admission process, guidelines and schedule.

5. Students/Parents/Guardians are advised not to visit the college premises with regards to admission. They should visit college website for further regular updates.
6. **Any Queries related admission may contact to Ms. Shweta (+91)9324624269 from Monday to Saturday between 10:00 am to 5:00 pm only.**

Website – www.mmk.edu.in Email – principal@mmk.edu.in Contact – 022 26495230

***Step by step procedure to college Online admission**

<p>*Note: - 1. Please provide clear passport size photo. Please do not upload selfies 2. Please provide clear picture of signature (for signature a plain paper and with the black pen put your signature and scan it with the help of your mobile) 3. * Marks Fields are mandatory to be filled 4. Please Keep also the necessary documents ready for uploading in JPG/Pdf format 5. Once the form is confirmed no changes can be done</p>	
Step 1	Click on the: - https://enrolonline.mastersofterp.in/CollegeHome/Index/MMK
Step 2	After link is opened, Click on Register Now Enter your Email id, contact number, create your own Username and Password and then Click on Submit You will get a SMS regarding successful registration with Username and Password.
Step 3	Read the instructions carefully and then click on Continue to proceed.
Step 4	After Clicking on Continue and it will show up menu option for form filling
Step 5	Enter your proper and correct personal data, and Click on 'Save Next'
Step 6	Fill the address details and click on save and next.
Step 7	Enter your Last Qualifying Exam Details Select THIRD YEAR SEM 5 & SEM 6, if you hold semester pattern AND ENTER TOTAL OF SEM 5 & SEM 6 MARKS OR SELECT THIRD YEAR YEARLY PATTERN if you hold yearly pattern (Please enter the details carefully).and click on save and next.
Step 8	In the Educational details kindly enter your 10 th Std OR 12 th and THIRD YEAR details and click on save and next.
Step 9	Fill the Subject by selecting subject or subject group and click on save and next.
Step 10	Upload Photo and Signature and click on save and next.
Step 11	Click on Pay Now button to do the registration amount payment.
Step 12	After Payment is Successful you will get Registration confirmation.
Step 13	Click on PREVIEW button to check all the details entered by you in the form are correct. If any correction is there then please do the necessary changes and Click on Confirm Application
Step 14	After Complete Process is done, Click on Print Application to take copy of the form filled also click on the Print Receipt to take the copy of Payment receipt

*******ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE*******

Any Queries related online admission may contact college (+91)9324624269 from Monday to Saturday between 10:00 am to 5:00 pm only.

TIME SCHEDULE

Pre Admission online Enrolment forms (On University Website : www.mum.digitaluniversity.ac.in	:	10 th November, 2020 to 21 st November 2020
Submission of Online Admission forms along with printed copy of Pre-Admission forms (Mandatory) (On College Website : https://enrolonline.mastersofterp.in/CollegeHome/Index/MMK	:	10 th November, 2020 to 21 st November 2020
First Merit List	:	24 th November, 2020 (Tuesday) (4.00 pm)
Verification of Documents & Payment of Fees (with Undertaking Form)	:	25 th & 26 th November, 2020 (up to 3.00 pm)
Second merit List	:	26 th November, 2020 (Thursday) (5.00 pm)
Verification of Documents & Payment of Fees (with Undertaking Form)	:	27 th & 28 th November, 2020 (up to 3.00 pm)
Third Merit List	:	1 st December, 2020 (Tuesday) (5.00 pm)
Verification of Documents & Payment of Fees (with Undertaking Form)	:	2 nd & 3 rd December, 2020 (up to 3.00 pm)

- Note : At the time of admission after merit list, you are required to submit the following documents

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

- 1) T.Y.B.COM/BMS/BAF/BBI/BFM (SEM-V & SEM-VI) ORIGINAL MARKSHEET AND CONSOLIDATED SHEET.
- 2) ONLINE REGISTRATION FORM OBTAINED FROM UNDER-MENTIONED WEBLINK :
❖ Web link: mum.digitaluniversity.ac.in (16 digit PRN No.)
- 3) T.C./ N.O.C. CERTIFICATE ORIGINAL (OTHER THAN MMK COLLEGE – INHOUSE STUDENTS)
- 4) FOR THE STUDENTS OTHER THAN UNIVESRITY OF MUMBAI :
 - a) PROVISIONAL ELIGIBILITY CERTIFICATE,
 - b) PASSING CERTIFICATE,
 - c) TRANSFRANCE CERTIFICATE AND MIGRATION CERTIFICATE
- 5) ORIGINAL CASTE CERTIFICATE, DISABILITY CERTIFICATE, EX-SERVICEMAN CERTIFICATE WITH 2 XEROX COPIES (WHATEVER CATEGORY THE CANDIDATE APPLIES FOR
- 6) SINDHI AFFIDAVIT (FOR THE STUDENTS APPLIED IN SINDHI QUOTA)
- 7) GAP AFFIDAVIT, IF APPLICABLE
- 8) FEES FOR OPEN CATEGORY ----- Rs. 14,985/-
RESERVE CATEGORY ----- Rs. 3,460/-
(Full Payment of fees after merit list Payment Link - <http://www.feepayr.com>)
- 9) ADHAR CARD XEROX COPY.

Dr. Megha Somani
M.COM Coordinator

Mr. Manikandan Iyer
Chairman
Admission Committee

Dr. CA Kishore Peshori
I/C Principal